<Insert Company Name>

<ABN: Insert your valid ABN>

INVOICE

INVOICE NO: <All invoice numbers must
DATE: <Invoice date>

<Address Line 1>
<Address Line 2>
<City State Postcode>
Email: <Your preferred email address>
Telephone: <Telephone>

TO:

<NDIS Participant Name>

<NDIS Participant Number>

C/- Plan Tracker
Zenith Building, Tower A, Level 10, 821 Pacific Highway, Chatswood NSW 2067
invoices@plantracker.com.au

DATE	DESCRIPTION	NDIS LINE ITEM*	HOURS	RATE	AMOUNT
				INVOICE TOTAL	

YOUR BANK ACCOUNT SO WE CAN PAY YOU:
ACCOUNT NAME
BSB:
ACCOUNT NUMBER:
EMAIL: <Your preferred email address for notifications about payments and payment issues>

* A full list of codes and description of these line items can be found in the Price Guide Wizard, available at https://tools.plantracker.com.au/ndis-price-guide-wizard.html